



# Scouts SA

## Work Health and Safety Policy

### 1 VISION

- Scouts SA is a community that values each worker's and member's positive contribution to our health and safety performance.
- Our health and safety performance is the result of defined and directed management.
- No person is subject to any illness or injury as a result of our activities.

### 2 OBJECTIVES

Scouts SA helps young people be the best they can be by helping them grow in self-confidence and gain valuable leadership and team skills that can be applied in all facets of their life as they grow into constructive citizens. As a diverse and dynamic organisation, Scouts SA recognises the input and achievements of our volunteers, parents, workers, and especially the children in enabling Scouts SA to make a valuable contribution to the future direction of our community. In acceptance of our role in contributing to the future of our children and the community, Scouts SA will drive a health and safety program that actively seeks to manage health and safety risk, constantly learns and develops, and encourages the input of all stakeholders.

### 3 METHOD

To achieve the objectives of this policy, we are committed to:

- The proactive management of work health and safety.
- Providing a safe and healthy work and activity environment.
- Systematically managing hazards and risks through the application of the hierarchy of controls.
- Establishing measurable objectives and targets to achieve the highest industry standards of health and safety through a process of continuous improvement.

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- Complying with the requirements of the Work Health and Safety Act, Regulations and applicable Codes of Practice.
- Communicating and consulting with stakeholders at all levels to achieve our policy objectives.
- Ensuring our documentation is current and consistently updated at all levels of the Association.
- Ensuring effective return to work programs for workers.

## 4 RESPONSIBILITIES

The Person Conducting a Business or Undertaking (PCBU) for Scouts SA is the Branch Executive Committee (The legal entity). The Branch Executive Committee will ensure its responsibilities under applicable WHS legislation are understood and met, and will so far as reasonably practicable:

- Ensure the health and safety of workers and volunteers; and
- Ensure the health and safety of other persons is not put at risk from work being carried out; and
- Establish a framework for setting targets and objectives aimed at the elimination of work related injury and illness; and
- Provide and maintain a safe working environment without risks to health and safety; and
- Provide and maintain safe plant, and structures; and
- Provide and maintain safe systems of work; and
- Ensure the safe use, handling and storage of plant, materials and substances; and
- Provide adequate facilities for the welfare of workers; and
- Provide information, training, instruction or supervision that is necessary to protect all persons from risk to their health and safety; and monitor the health of workers and conditions in the workplace to prevent illness or injury arising
- Ensure role specific health and safety responsibilities are identified in position descriptions
- Allocate adequate resources to fulfill the aims of this policy.

Officers will exercise due diligence to ensure Scouts SA complies with all obligations by:

- Communicating the content and intent of this policy to all key stakeholders; and
- Acquiring and keeping up-to-date knowledge of work health and safety matters; and
- Gaining an understanding of the operations of Scouts SA and generally the hazards and risks associated with those operations; and

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- Providing appropriate delegations, resources and processes to deliver on the objectives of this policy and eliminate or minimise risks to health and safety; and
- Including work health and safety accountability in all position descriptions; and
- Establishing and maintaining processes that receive and consider information regarding incidents, hazards and risks and responding in a timely way to that information; and
- Ensuring that Scouts SA has, and implements, processes for complying with any duty or obligation under the law; and
- Engaging external expertise to fulfill the objectives of this policy as required.

Workers, volunteers and other stakeholders will:

- Take reasonable care for their own health and safety;
- Take reasonable care that their activities do not adversely affect the health and safety of other persons;
- Inform their supervisor of any hazards, accidents or incidents of which they are aware; and
- Comply with reasonable instructions, policies or procedural requirements.

This policy will be reviewed at intervals of no greater than 24 months from date of endorsement and is only to be amended by the Chief Executive Officer at the direction of the Branch Executive Committee.

Signature

Dan Ryan

Chief Executive Officer

Date

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